



Is searching for a proactive

Project Materials Coordinator

We are looking for a proactive Project Materials Coordinator to be an active part of our project teams to support with materials control and purchasing.

As our new Project Materials Coordinator, you will take an important role in a thriving audio amplifier company. You will be responsible for purchasing and control of materials for prototypes as well as the first period of the mass production. The main part of purchasing is done by the manufacturing partner (EMS) in Thailand. This is supplemented by purchasing done directly through component manufacturers, vendors and sometimes brokers. Among your daily tasks are to control and get status on materials at the EMS, management of purchase orders, materials on stock and the component logistics.

The categories include standard electronic components, mechanics, magnetics, PCBs, cables.

A typical project runs three prototype builds, a pilot production and after that the production ramps up.

To be successful in this position you will need a good business understanding, a structured approach and willingness to support. If you have experience and knowledge within electronics purchasing, project work and other supply chain related areas, it will be an advantage.

You will be part of our amazing ICEpower culture work closely with the project managers, project teams, one other purchaser, and the Operations team.

In ICEpower we pride ourselves to deliver the highest of quality and performance within the audio business – we are, to say it out loud: as enthusiastic about sound as our customers – we want to be best at what we do!

Interested? Look below for more details on the role and further qualifications!

The Role

- Manage overall project materials
- Follow-up on purchasing and materials status from Manufacturing partner in Thailand
- Manage purchaser orders (PO), component stock and in-voicing
- Administrate sales of electronic components to Manufacturing partner
- Administrate and control Purchase Price Variance (PPV)
- Purchasing of standard electronic components through manufacturers, vendors, and brokers
- Find and purchase hard-to-find electronic components through brokers.
- Purchasing of custom parts: Mechanics, Magnetics, PCBs, Cables through manufacturers
- Ensure ERP system is updated
- Collaborate with Mass Production Purchaser about electronics component stock, consignment stock at EMS
- Close collaboration with Asian Manufacturing partners – primarily in Thailand
- Close collaboration with NPI managers, Project Managers, Engineers and Product Maintenance team.
- Work closely with electronics distributors within existing agreements
- Packaging and shipping of components to manufacturing partners.
- Hands-on work

The Qualifications

- 1+ years of experience within Materials control and Purchasing
- Experience with cost focused purchasing
- Great Excel skills
- Extraction and analysis of data.
- Experience with electronics manufacturing including PCB assembly
- Experience with product development in the electronics or other high-tech industry
- Experience with ERP systems – we use Navision
- Experience with PLM systems – we use Arena
- Experience with collaboration with Asian Electronic Manufacturing partners
- Experience dealing with electronic standard component brokers
- Preferably a relevant education within purchasing, supply chain or engineering or experience with purchasing
- Fluency in the English language is required
- Understanding of Asian culture

The Individual:

- Natural "Merchantship" and sense of opportunity
- Structured and analytical approach.
- Data oriented
- Do follow-up and finalizing tasks as a natural way of working
- Ability to multitask
- Good negotiations skills
- Take the right decisions in hectic situations
- Being helpful and willingness to help and support
- A good team player
- Organized way of working
- Having a passion about what you do

Sound made powerful

ICEpower develops and delivers superior sound solutions for professional audio industries and end users all over the world. We conduct our business with some of the world's most prestigious brands within the audio and computer industry. We do so to elevate user experience and audio quality through solutions for consumer, professional, home automation, and mobile audio applications.

At ICEpower in Søborg, Denmark, you will join more than 70 dedicated colleagues. Mostly engineers.

Additional information and application

Apply for this position by sending your CV and application in English to: job@icepower.dk

Mark the subject field with: Application for Project Materials Coordinator.

As we are looking to fill this position as soon as possible, we will be reviewing applications on an ongoing basis.